

## School Council Meeting

Minutes – October 9<sup>th</sup> 2018  
6:03pm

1. **Call to order** – Jen. M – Chair – 6:03pm

Attendance:

**Parents:** 16 in attendance

**Staff:** Mrs. Kaye Schindeler – Principal, Mr. Matt Matheson – Assistant Principal, Mrs. Marlis Marler – Assistant Principal/Counselor, Mr. David Snaterse – Grade Two

**Other:** Don Irwin – School Trustee

2. **Review of the agenda**

No additions

3. **Approval of last meetings minutes**

Motioned - Courtney. M

Seconded - Sara. G

4. **Trustee Report** – Don Irwin

- Introduction
- Media Devices – Policy to be implemented – Potential for across the board rule
- Board Highlights – September 27<sup>th</sup> 2018 **\*document attached\***

5. **Principal Report** – Mrs. Kaye Schindeler

- Grand Opening to be held on October 19<sup>th</sup> 2018
- Presentation - Budget – 2018/19 Expenses pie chart – 96% of budget goes on staffing
- Funding – 517 children in attendance as of September 30<sup>th</sup> 2018
- Presentation – 2018/19 Revenue & Allocations

**School Goal 1:** Create a Culture of Literacy at Davidson Creek Elementary

- 12 teachers have been approved for Literacy training
- Lucy Calkins School is paying for teacher PD training
- STAR benchmarking
- Formal assessment, observations, guided reading, one year's growth

**School Goal 2:** Create a Culture of understanding and celebration of diversity, with respect to First Nation, Métis & Inuit Cultures

- Tipi to be assembled in communal area upstairs



**School Goal 3:** Continue to develop a safe, caring and welcoming school community and culture

- Buddy reading
- Volunteers
- Summerwood Retirement Village & Silver Birch residents to come into the School to read to Grade 4 students
- Parent lunch read in
- Sibling lunches
- Service Projects – send cards to neighbors

**Where do parents fit in?**

- Teach at home & reinforce strategies from school
- Home reading

**Kaye: “Any Questions?”**

**Q:** Will there be a student council?

**A:** No, but there are plans for leadership roles

**Q:** Will there be a list of activities/clubs?

**A:** Working progress. There is the plan to include this within the parent tab on the school website and within weekly updates for new and upcoming clubs.

**6. Wellness Committee Report – Sara & Deanna**

- Wellness Committee has held a brainstorming session to discuss goals and areas of development
- Creating a survey for feedback on physical, nutritional and overall wellbeing
- Wellness Committee will create a weekly update for the newsletter

**7. Chair Report – Jen. M**

- Report - \*document attached\*
- Davidson Creek Elementary Survey Results - \*document attached\*
- Davidson Creek Elementary Family Survey Results - \*document attached\*

**8. Communications Report – Steph. P**

- “Davidson Creek Elementary School Council and Fundraising Association” Facebook page is now up and running for news and updates
- Updates on the school website will be available within the Parent Tab. This will include all school council information such as agendas, meeting minutes and operating procedures
- School Council Executive emails have been created for all positions



Davidson Creek Elementary  
360 Davenport Drive, Sherwood Park, Alberta T8H 1Y1

9. **Financial Liaison Report** – Jen. M on behalf of Melissa. P

- All fundraising & money matters are handled by the fundraising society
- Hot Lunch will be moved to Davidson Creek Fundraising Society's agenda

10. **Set-up of Committees**

- Teacher Appreciation, Community Involvement, Cultural Awareness, others?
- Amanda, Steph, Jen & Courtney to help organize these, by February

11. **Questions?**

**Q:** Do we have a school mascot?

**A:** Yes. The students decided on the Davidson Creek Mustang. The goal is to have this designed by November. A January goal is set to setup online ordering of School merchandise, potentially via Entripy.com

The School purchased staff jackets with the Davidson Creek logo as a token of staff appreciation

**Next meeting: November 20<sup>th</sup> 2018**

Meeting adjourned @ 6:53pm





Sept. 27, 2018

### Chair's Report

#### Recent Events

Board Chair Trina Boymook highlighted a number of recent events:

- On September 12, Chair Boymook attended Fultonvale Elementary Junior High's Welcome Back Barbecue.
- On September 18-19, trustees attended a Board Retreat to discuss their goals and plans for the 2018-19 school year, and beyond.
- On September 21, Chair Boymook, Vice-Chair Heather Wall and Trustee Harvey Stadnick attended the Fort Saskatchewan Value Management Session, organized by the Government of Alberta. The study will guide the Division's three-year capital plan and 10-year facilities plan.

#### Ardrossan Elementary: Grand opening

On September 28, trustees are celebrating the grand opening of Ardrossan Elementary, a new K-6 replacement school in Ardrossan. The school features state-of-the-art classrooms equipped with the latest technology; a collaborative learning commons; break-out spaces and an open-concept music room. The school opens with a student count of close to 580 and is expandable to accommodate up to 700, which will serve the community—now, and well into the future.

### Superintendent's Report

#### Recent Events

Superintendent Mark Liguori highlighted a number of recent events:

- On September 11 and September 13, Elk Island Public Schools (EIPS) Central Services staff took part in a professional learning session hosted by David Irvine, a renowned speaker, author and mentor. The focus: accountability, what it means and how to use it to build trust and cohesive teams.
- On September 18-19, the Division held professional learning sessions for administrators within the Division hosted by Sandra Herbst, an author, speaker, coach, consultant and educator with extensive experience in leadership. The focus: instructional leadership and how to use it to improve student learning.

### Association/Local Reports

#### ATA Local Report

The Board received for information the Alberta Teachers' Association (ATA) Local No. 28 report from president Deneen Zielke.

- On August 13-17, Zielke attended the ATA Summer Conference with executive members from locals around the province. One of the main focus points was the upcoming provincial election. As a result of the discussion, the Local is developing a strategy to inform and engage members about how to make education a priority throughout the election.
- On August 29, Zielke attended the EIPS Off to a Good Start employee orientation session. At the event, she brought greetings on behalf of the Local, met with new teachers within the Division, encouraged attendees to visit the Local's new website and explained how to access the online professional learning account.
- On September 27-29, the ATA is hosting its annual Beginning Teachers Conference, a valuable learning opportunity that offers support and resources to teachers in their first two years of teaching. Many past attendees describe the conference as relevant and contributed to a successful first year.
- On October 19, the ATA is hosting its annual Induction Ceremony at the University of Alberta Faculty Club. This year, the Local is inducting 30 new members. Zielke extended an invitation to trustees and Superintendent Liguori.

### New Business

#### The Read In Week

Tamara Martin-Spady, an Elementary Literacy Consultant at EIPS, shared with the Board plans for this year's Read In Week, which takes place October 1-5. Read In Week is a Divisionwide initiative held annually to encourage a lifelong love of reading and to enhance literacy awareness among students, staff, parents and community members. This year's theme: Bringing Stories to Life. Through various activities, students will learn how stories live on, even when a book is finished. Some of the activities planned for Read In Week 2018 include book giveaways, guest-reader sessions and buddy reading. Martin-Spady asked the Board and EIPS administration to participate in Read

Your Future in MIND

#### Board Members

Trina Boymook, Chair  
Heather Wall, Vice-Chair

Randy Footz  
William (Skip) Gordon  
Colleen Holowaychuk  
Annette Hubick  
Don Irwin  
Jim Seutter  
Harvey Stadnick

For more information  
please contact:

Trina Boymook  
Board Chair  
780 417 8101

Laura McNabb  
Director, Communication Services  
780 417 8204

[www.eips.ca](http://www.eips.ca)





In Week 2018 by reading to a child, grandchild, student or someone in the community. Chair Boymook read and signed a resolution committing EIPS' support for Read In Week 2018. She also encourages schools to participate in the related activities.

## 2018-19 Trustee Remuneration

The Board approved the trustee remuneration for the 2018-19 school year. On Sept. 14, 2017, the Board approved that trustee remuneration be adjusted, effective Jan. 1, 2019. The adjustment was made so after-tax income in 2019 is no less than current after-tax income—because of the federal budget announcement. At today's meeting, the Board approved there would be no other rate changes.

## Board Governance Surplus

The Board directed EIPS administration to transfer last year's Board Governance surplus—that exceeds the allowable carry-forward amount—to the election fund.

## Board Committee Representative List 2018-19

The Board approved the 2018-19 Board Committee Representative List. The Board assigns trustees to committees for liaison purposes. Each trustee's interests were taken into consideration for the committee placements. The complete list is available at [www.eips.ca/download/140879](http://www.eips.ca/download/140879) (see page 20, "Board Committee Representatives 2018-19").

## Acting Chair Schedule 2018-19

The Board approved the Acting Chair Schedule for 2018-19. The schedule assigns a particular trustee to serve in the absence of the Chair and Vice-Chair. The complete schedule is available at [www.eips.ca/download/140879](http://www.eips.ca/download/140879) (see page 23, "Acting Chair Schedule 2018-19").

## Trustee School Liaison Representative List 2018-19

The Board approved the Trustee School Liaison Representative List for the 2018-19 school year. The complete list is available at [www.eips.ca/download/140879](http://www.eips.ca/download/140879) (see page 25, "Trustee School Liaison Representative List 2018-19").

## Board Evaluation

The Board approved the Board Self-Evaluation Report, which was developed at a facilitated workshop on Sept. 7, 2018. The Board also authorized the Board Chair to monitor the agreed priorities and suggestions and to bring items forward for the Board's consideration as deemed appropriate.

# Committee Reports

## The Advocacy Committee

The Board received for information the report from the Advocacy Committee meeting held on Aug. 30, 2018. The committee worked on strategies and discussed tactics for both advocacy plans.

## Trustee Reports Roundtable

Trustees shared information and highlighted recent events:

- *Vice-Chair Heather Wall* attended many school council meetings throughout the month.
- *Trustee Randy Footz* visited all schools within his designated area and met with administration at Vegreville Composite High, A.L. Horton Elementary and Next Step Senior High – Vegreville. He also attended two school council meetings, which were well attended. The school council executive still needs to be elected at Vegreville Composite High. Until that takes place, administration is running the meetings.
- *Trustee Skip Gordon* is looking forward to the grand opening of Ardrossan Elementary's replacement school on September 28. Staff and school families have told him they are both pleased with and excited about the new facility.
- *Trustee Colleen Holowaychuk* attended various school council meetings, all of which were well attended by parents.
- *Trustee Annette Hubick* attended school council meetings at Clover Bar Junior High, Salisbury Composite High, Wes Hosford Elementary and Westboro Elementary. The meetings presented the opportunity to reacquire with school families and communicate the purpose of having the trustee present. Hubick missed Lakeland Ridge's school council meeting because of the Board Retreat but remains well connected to the school. Hubick also commended Lakeland Ridge for its efforts welcoming new students to the school—this year, there was a significant number of new students because of the recent boundary changes.
- *Trustee Don Irwin* attended the Strathcona Christian Secondary school council meeting and was impressed with the school theme: LOVE—an acronym for leadership, others, values and effort.
- *Trustee Jim Seutter* attended the Welcome Back Barbecue at Fultonvale Elementary Junior High. He also commented on how good the finishing touches look around the exterior of the school.
- *Trustee Harvey Stadnick* enjoyed the Fort Saskatchewan Values Management session on September 21. He's looking forward to seeing the results. Stadnick also attended the grand opening ceremony for the new playgrounds at Win Ferguson Elementary. At the event, the fundraising committee thanked EIPS for its assistance co-ordinating the installation and Darcie Bennett, the Manager of Facility Contracting Service at EIPS, for her efforts.

## **Chair Report 2018-10-05**

Thank you to Kaye for her hard work planning the new school – no fundraising for a pg

Thank you to Exec for starting from scratch to build our council – a huge learning curve

COSC meeting:

- ATA is really working to make Education a priority in the upcoming election
- Nov 5-9 – Opioid addiction interactive display in the Agora
- Health sessions are free to parents to attend – will be posted on bulletin board
- Oct 17 – Respectful Limit Setting with Adolescents 6:00-7:30 Family Community Services
- Jan 23 – Promoting Success in Learning 6:00 – 7:30 New Horizons
- Feb 12- Sleeping your way to better mental health 6:00 – 7:30 ABJ
- April 17 – Test Anxiety 6:00 – 7:30 Salisbury Comp
- May 1 – Breaking the cycle of Anxiety 6:00 – 7:30 Family Community Services
- Saffron will be sharing a Cyber Second each month for the year
- Discussed how staff appreciation is very beneficial and appreciated

Exec is currently working on developing our operating procedures

Survey Results from Teachers

Survey Results from Families



## DCE Family Survey Results – 2018-10-07

### **95 respondents**

#### **Priority of Items needed most:**

1. Hot Lunch
2. School Clubs
3. Performances
4. School Dance
5. Movie night
6. other

#### **Other items requested:**

- yearbooks
- school Christmas play
- family BBQ, Christmas party
- Charity fundraising for the Strathcona food bank, or other local charities. Teaches our kids the importance of community and helping others in need.
- Artist in residence Incorporating wellness into school movement mindfulness
- Family potluck bbq and family dance
- Swimming x7
- Community volunteering opportunities (ex. "Clean up crew" to help with litter or volunteering with the elderly)
- Crazy hair day, pj day and other special random crazy days
- Sports
- muyaThai
- Yoga ????♀ and mediation classes
- Lunch hour intramurals
- Carnival or fundraising events. Family oriented.
- Robotics club, art club, and clubs for kids who need academic enrichment like Reach for the Top or debate or similar.
- A cake walk, year end picnic/family picnic
- School carnival

**Would you be interested in sessions such as anxiety in children, online safety, new Gr. K-4 curriculum?**

Yes – 53.68%

No – 16.84%

Maybe- 29.47%

**Suggestions of guest speakers:**

Police officer or firefighters - safety discussions.

I love the idea of a speaker for online safety!

Women in non traditional or male dominated careers

Mandy Trapp/Dawn Southey-Hills from Lifestyle Meditation to introduce children's meditation and mindfulness (proven to reduce anxiety and stress in children) Movingways@live.ca (Debbie Nessel)

Yoga and meditation Mental health

People that have been through diversity . Real life situations . Awareness of gaming and online stuff . Fun things for the kids imaginations .

Something regarding prevention of bullying and being a good friend - cooking class?

Kids singer/songwriters

Jason Blower, Artist [raisingedmonton@gmail.com](mailto:raisingedmonton@gmail.com)

Anyone from the raptor (bird) rescue. Maybe a conservation or environmental scientist.

WISEST - women in Science Engineering and Technology



### **DCE Staff Survey Results – 2018-10-05**

#### **Priority of Items needed most:**

1. Classroom budget
2. Presentations
3. Fieldtrips
4. Recess equipment
5. PE equipment
6. Outdoor sign for school

#### **Other items requested:**

- would like to start a lego club for Div 1 at lunch recess
- musical instruments – ukuleles, book whackers etc
- \$ for clubs like drama, running club
- school event, cultural appreciation day

#### **Other Suggestions:**

- Compile a list of parents who would be willing to do various volunteer activities throughout the school?
- Hot lunch days
- A classroom fund is so important. Many of us consistently spend so much of our own money to make our classrooms function best to meet the diverse needs of our students.
- Thank you so much for helping our school. You have no idea how much we appreciate the support of our parents and community.

#### **Requests from Students:**

- Hot lunch days
- More recess equipment
- games for the class, books, hot lunch days, other fun days