

School Council Meeting

Minutes – January 15th 2019
6:00pm

1. **Call to order** – Jen. M – Chair – 6:00pm

Attendance:

Parents: 15 in attendance

Staff: Mrs. Kaye Schindeler – Principal, Mr. Matt Matheson – Assistant Principal, Mrs. Marlis Marler – Assistant Principal/Counselor, Ms. Amy Rice – Grade 3, Mrs. Jill Crockett – Grade 5

Other: N/A

2. **Review of the agenda**

- Move Vice Chair Election up, following approval of minutes

Motioned – Jen. M

Seconded – Sarah. A

3. **Approval of last meetings minutes**

Motioned – Crystal. W

Seconded – Sarah. A

4. **Vice Chair Election** – Jen. M

- Nomination – 1st call - Amanda. M - 2nd call, 3rd call

Motioned – Crystal. W

Seconded – Jen. M

Amanda. M – Vice Chair – Acclaimed

5. **Approval of Operating Procedures** – Jen. M

- Voted in with a majority vote

6. **Admin Report** – Mrs. Kaye Schindeler

- A survey will be created to receive feedback from families of Grade 4 students – this will be available online or by paper copy
- Kindergarten registration opens on February 1st 2019 – online. The school will have an open boundary next year. Kindergarten days will be changing to Monday/Wednesday or Tuesday/Thursday with alternating Fridays
- Teepee poles have been ordered



Davidson Creek Elementary
360 Davenport Drive, Sherwood Park, Alberta T8H 1Y1

- Boots racks to be delivered on Thursday 17th January 2019
- Edmonton Eskimos will be visiting on Friday 18th January 2019

7. Club Moo – Nadine

- In the process of getting the milk program up and running through Alberta Milk – Club Moo
- Parent Volunteers needed for orders, deliveries & returns
- Grade 5/6 students to deliver, Grade 5/6 teacher advocate to coordinate student helpers
- Orders to be place via the hot lunch website fundraising tab – Milk Program will contribute \$100 per year towards website fees
- White milk costs 77 cents per carton, Chocolate Milk costs 80 cents per carton – including deposit
- Charge \$1 per carton – students will be issued punch cards after online payment
- Open up a pre sale to determine interest and how often the program should run
- Nadine – to place orders
- Crystal. W – to handle returns and set up tab on the hot lunch website
- Volunteer needed for delivery – lunch supervisor?

8. Wellness Committee Report – Sara & Deanna

- Next meeting date to be determined
- Buddy Bench installation – for children in need of a friend. Wellness Committee to contact Strathcona County Parks & Recreation for approval and to reach out for a potential sponsor

9. Chair Report – Jen. M

- Operating Procedures are now complete and approved

10. Financial Liaison Report – Melissa. P

- The Christmas Concert cost came in at \$2395
- Fundraising was able to raise \$2383.40

11. Christmas Concert Feedback - Mrs. Kaye Schindeler

- Next year – look into the possibility of having a separate Kindergarten concert, either in the school gym or prior to Grades 1-3 and Grades 4-6 concerts
- Inform volunteers of the schedule for smooth running of the event
- Display directional signs in the lobby
- Try to get two parent volunteers per class to help with moving the class between drop off/pick up area and the stage

12. Future Plans – Jen. M

- Summer Sizzler – beginning of June



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- Staff Appreciation – February 12th & 13th interviews – Potluck – Steph. P & Courtney. M to coordinate
- Kaye – June “1st” Canada Day themed pancake breakfast
- Steph. P – All communications will be posted on the main School Council Facebook page

Next meeting: February 12th 2019

Meeting adjourned @ 6:49pm.

