

## Fundraising Society Meeting

Minutes – March 12<sup>th</sup> 2019  
6:56pm

### 1. Call to order – Sarah. A – President – 6:56pm

Attendance:

**Parents:** 14 in attendance

**Staff:** Mrs. Kaye Schindeler – Principal, Mr. Matt Matheson – Assistant Principal, Mrs. Marlis Marler – Assistant Principal/Counselor, Mrs. Kristine Burke – Grade 3

### 2. Approval of last meetings minutes

Motioned – Ashley. M

Seconded – Erin. W

### 3. Ecosafe Fundraiser – Erin. W

- A total of \$7300 was raised generating a profit of \$2226.52
- Top Earner – Keri. H's family – they selected the Telus World of Science prize
- This fundraiser will run again in September 2019

### 4. Hot Lunch Update – Crystal. W

- A survey went out to staff/students (140 responses) and parents (115 responses). Students would like more Booster Juice & Hot Dog days, while parents would like healthier options!
- A volunteer survey indicated the need for an earlier start time to facilitate an orientation
- Surveys will go out twice a year for feedback
- The next order period opens on April 22<sup>nd</sup> for the next 6 hot lunches. Bev Facey will be providing fruit, vegetable and dessert cups for 3 of the 6 lunches
- It has come to the attention that a vegetarian option should be accommodated for all hot lunch days
- Hot Lunch will run on Tuesday/Wednesday for the 2019/20 school year. The Hot Lunch Committee will develop a start of year schedule to be distributed in September. This will include all hot lunch dates and order dates & deadlines
- Volunteer sign up has been low – look into Sign up Genius or creating a Google doc. And having a sign in sheet for accountability

### 5. Mom's Pantry Update – Ashley. M

- \$2025 of product has been sold so far from 26 orders – there will be a 20-40% return per item
- The website has been easy to use
- Orders close on March 21<sup>st</sup>
- Volunteers are needed for April 11<sup>th</sup> for order pick ups



**6. Mabel's Labels Fundraiser – Sarah. A**

- Discussed with Kaye – the fundraiser would need to run separately from the School Supplies orders
- Ongoing fundraiser – 20% return
- Set up before the start of the 2019/20 school year

**7. Davidson Creek Fundraising Society Audit**

Two volunteers are needed to conduct the end of year audit

- Steph. P
- Amanda. M

**8. Approval of School Council Budget - \*document attached\***

- Add a budget line for trips like Wisest
- Add funding for a Field Trip for one grade per school year
- Clubs – **remove** – these are low cost and additional funding is not required

**i. Classroom Funds - \$250 per class**

Motioned – Courtney. M  
Seconded – Jen. M

14/14 parents voted in favour

**ii. Grade 6 Farewell - \$400**

Motioned – Courtney. M  
Seconded – Jen. M

14/14 parents voted in favour

**iii. Discretionary Funds – up to \$1000**

Motioned – Keri. H  
Seconded – Courtney. M

14/14 parents voted in favour

**iv. Buddy Bench – up to \$1500**

Motioned – Sara. G  
Seconded – Sarah. A

14/14 parents voted in favour



Davidson Creek Elementary  
360 Davenport Drive, Sherwood Park, Alberta T8H 1Y1

**v. Hall Benches – up to \$2000, with a minimum of 4 benches**

Motioned – Keri. H  
Seconded – Chloe. F

14/14 parents voted in favour

**Next Meeting: April 9<sup>th</sup> 2019**

Meeting adjourned @ 8:24pm



## Davidson Creek School Council

<b>Annual Budget</b>	<b>2018-2019 School Year</b>	<b>2019-2020 School Year</b>
Classroom Discretionary Fund	\$250/classroom 21 = \$5250	\$200/classroom Approx. 24 = \$4800
Busing	\$1000	\$1000
Compassion Fund - For students and families unable to pay for hot lunch, school activities, etc.	\$100	\$100
Grade 6 Farewell	\$100/class 2 = \$200	\$100/class Approx. 4 = \$400
Discretionary Funds - ASCA workshops, office supplies, etc.	\$1000	\$1000
Clubs - Supplies, uniforms, posters, awards, parties, etc.	\$200/club	\$200/club
Community Events - Pancake breakfast, movie night, summer sizzler, family dance, etc.	\$3000	\$3000
Appreciation Fund - For staff, volunteers, administration - Including but not limited to; thank you cards, wrap up parties, candy canes at Christmas, etc.	\$500	\$500
Presentations - Artist in residence, theatre productions, yoga classes, assemblies	\$5000	\$5000
<b>Total Yearly Budget</b>	\$16,250	\$16,000
<b>One Time Expenses</b> <i>(To be approved by school council)</i>	<b>2018/2019</b>	<b>2019/2020</b>
<i>Buddy Bench (Wellness Committee)</i>	\$1437.60	
<i>Hall Benches (Kaye Schindeler)</i>	\$4000.00	
<i>Hall Stickers (Kaye Schindeler)</i>	\$475.00	
<i>Bulletin Board (School Council)</i>	\$200.00	
<b>Total One Time Yearly Expenses</b>	\$6112.60	
<b>Total Annual Disbursements</b>	\$16,250	\$16,000

