

Fundraising Society Meeting

Minutes – May 7th 2019
8:13pm

1. Call to order – Sarah. A – President – 8:13pm

Attendance:

Parents: 11 in attendance

Staff: Mr. Matt Matheson – Assistant Principal, Mrs. Shelley Allen – Music

2. Approval of last meetings minutes

Motioned – Crystal. W

Seconded – Keri. H

3. Review of the agenda – No additions

4. Hot Lunch Update – Crystal. W

- There were 1445 orders placed this round, generating a \$3400 profit
- Jugo Juice was the most popular vendor
- All dates are set for the 2019/20 school year. Orders will open on September 3rd 2019. The first hot lunch will take place on September 25th 2019
- The Hot Lunch Committee will use Nitza's Pizza and Panago more next year
- A survey will go out at the end of the current school year

5. Treasurer Report – Melissa. P

- The cheque for the March order from Bev Facey is missing
- Melissa will cut a new cheque on Thursday and cancel the old cheque

6. Chairs of past Committees – Sarah. A

- Chairs of each Fundraising Committee are required to prepare reports for the AGM
- Document what went well and what you would do differently
- Turn in duo tangs

7. DCFS Survey – Sarah. A

- Davidson Creek Fundraising Society will be putting out a Survey in the coming weeks to determine the likes and dislikes of fundraisers which occurred this school year

8. DCFS Audit– Sarah. A

- An Audit must take place in September, following our year end on August 31st



- Steph. P and Amanda. M have volunteered to complete the Audit

9. Mabel's Labels Fundraiser – Sarah. A

- Advertise on the Facebook page
- Hand out pamphlets at the Kindergarten Information evening
- 20% of sales go back to the school – ongoing fundraiser
- Teacher appreciation discount valid until May 10th 2019

10. Vote – Approval of Drama Club Funds – Sarah. A

- Sarah. A – motion for \$100 in funds for the Drama Club
- Approved – 8 executive/members at large

11. Knick Knack Shack – Sarah. A

- Online tool for supplies/resources
- Teachers can list any items needed which could be provided by the school community
- Once a month
- Discuss further at the AGM

12. Policies and Procedures – Sarah. A

- DCFS Policies and Procedures have now been updated
- There are no changes to the Bylaws

Next Meeting: June 11th 2019

Meeting adjourned @ 8:47pm

