

Davidson Creek Elementary
360 Davenport Drive, Sherwood Park, Alberta T8H 1Y1
Fundraising Committee Meeting Minutes- Aug 29 2021

Call to Order- 4:10pm

In Attendance- Robyn B, Janet, Melissa P. Cayla R.

1. Insurance Documents:

- Clarification on items #2 and #18 required in risk survey questions. Melissa to check on #2. #18 is "NO" as we will not be doing any food preparation.
- Committee members Robyn and Janet will be listed as main contacts.
- Melissa to double check largest/max deposit of funds with bank

2. Fundraisers: Must hold purpose IE. Teacher incidental's or Christmas Concert

Art Cards:

- Janet to contact Staples to ensure they can accommodate our large number of orders.
- Robyn to initiate "Motion to Approve" by members at large

Hot Lunch:

- Robyn to Email Kay to confirm Hot Lunch can run this year
- Committee to be formed (Melissa will check with Ladies from last year)

Milk Program:

- Robyn to email Kay to confirm Milk Program will run this year

Mom's Pantry:

- Fundraiser possibility Feb/March

3. Table at meet the teacher night Sept 9th 2021:

- Robyn to Email Kay to get approval
- Collect names of parents interested in Volunteering
- Melissa to ask Sarah about creating a Facebook post for DCS Parent Facebook Group.

4. School Council Meeting Items (Sept 14th 2021 6:30pm):

1. Get Membership forms signed. (Robyn to print)
2. Art Card updates
3. Hot lunch Updates
4. Milk Program Updates
5. Financial Report for 2020-21School year and Budget (Melissa to head)
6. Auditors needed
7. Open discussion and ideas on new fundraisers

Meeting Adjourned 5:05pm