

**Meeting Minutes**  
**Davidson Creek Fundraising Committee**  
**October 18, 2022 7:30 PM**  
**360 Davenport Drive, Sherwood Park AB**

**Executive Members**

Robyn Beck, President; Christine Miller, Vice President; Matt Hicks, Treasurer; Breanne Sweeney, Secretary.

**Directors at Large**

Cayla R, Melissa P, Candice A, Heidi S, Janet M, Quinn A, Stacey R

Meeting called to order at 7:54 PM

- Last meetings minutes
  - o Motion to approve by Melissa, seconded by Stefanie

Staff lunch was successful and under budget. Positive reviews received by staff.

**Financial report**

- 100% Fundraiser brought in \$2698.96.
- Budget reviewed during School council, included here for the minutes

2022 Opening Balance (Sept 1) 17,327.82

Add:

- 100% Fundraiser (1,525 Cash + 1,173.96 Online) =2,723.96
- \*Hot Lunch Income (Oct-Jan) = 4,194.14

Total Cash = 24,245.92

Less:

- Clubs (11 Clubs @ 200 ea.) = 2,200.00
- Compassionate Fund 500.00

- \*\*Contingency Fund = 1,000.00
- Discretionary Fund (Insurance, Bank Fees) = 1,500.00
- Hot Lunch Website Fees = 262.50
- Hot Lunch Supplies = 250.00
- Jump To Math Night = 450.00
- Potential Contracted Performance = 1,000.00
- Summer Sizzler = 3,000.00
- Staff Appreciation Dinner = 475.55
- Spring Production = 3,500.00
- Teachers Incidentals (27 Classes @ 250 ea.) = 6,750.00

Total Expected Expenses = (20,888.05)

\*\*\*2023 Ending Balance = \$3,357.87

- Robyn motioned to accept the budget, seconded by Melissa and passed by the committee.

### **Hot Lunch**

- Profits for first round approx \$4200
- Committee is currently looking into new options, some options have not seemed confident they could handle the numbers produced by our school.
- Great volunteer turnout, will look into some Grade 6 help if needed or to take their own lunch to distribute.
- Vendor separating lunch by class has been immensely helpful to volunteers
- Parent survey showed parents wanted hot lunch more often and more variety. Top 4 requests have been Taco Time, Edo, Pasta Pantry, and A&W. Pressed, Acapella and Bev Facey kitchens were also added as ideas. The school has roasters on hand, and a hot dog day may be included in the hot lunch planning
- Handling permits have not been required as per previous inquiries because it is not a regular daily occurrence and is done by volunteers.
- New websites are being investigated, as the current Bambora website is difficult to work with on the admin side and does not give certain options such as no dairy/other allergies or multiple choices for customization
- 61% said healthy is not important and it is ok as a treat for their kid. The committee decided it is important to have variety and healthy choices should be a part of that variety.

- The possibility of a concession Friday was discussed, for yogurt or healthy options, but kid buy in may not be there. Yogurt or other healthy options may be added to future hot lunch orders though.
- Possibility of one off days like a booster juice day was discussed.
- Fruit Fridays was a well received idea or frozen yogurt tube days

### **Milk Program**

- Some interest, will need to investigate further regarding price, cooler servicing and a committee to run. Maintenance on the cooler has not happened since program paused.
- Robyn motioned to start process, seconded in by Christine and passed by the committee.

### **New Business**

- Juiceboxes and recycling has been collected by the classes and needs volunteers to take in. Can use the bottle depot service but the value has been inconsistent in the past
- Request for volunteers will be put out by the committee

Meeting Adjourned at 8:29 PM