

**Meeting Minutes**  
**Davidson Creek Elementary School Council**  
**January 17, 2023 6:30 PM**  
**360 Davenport Drive, Sherwood Park**

**Board Members**

Lynn Walker, Chair; Karli Butler, Vice Chair; Breanne Sweeney, Secretary

**DCE Council Minutes**

Acting Chair welcomed attendees and gave a Treaty 6 Land Acknowledgement.

**Attendance**

Executive Committee: Lynn Walker, Chair; Karli Butler, Vice Chair; Breanne Sweeney, Secretary

DCE Staff: Helene Hewitt, Principal; Kyla Harding, Assistant Principal; Dina Deuzeman, Counselor; Christa Gawron, Office;

Parent Representatives: 12 Parents/Guardians attended the meeting in person and online.

Invited Guest: Trina Boymook, EIPS Trustee attended online

**Approval of Agenda and Minutes**

- Melissa moved to approve last meetings minutes, seconded by Karli
- Minutes approved

**Chair Report, Lynn Walker**

**1. Communication:**

Happy to report that we are seeing an increase in engagement through our social media platforms:

- Facebook DCE

November 4, 2022 - 516 member

November 14, 2022 – 519 members

January 16, 2023 – 527 members

· Twitter handle @DavidsonCreek

November 14, 2022- 125 followers

January 16, 2023 – 223 followers

· Facebook DCE Fundraising Society

January 26, 2023 – 304 members

## 2. COSC Meeting (Council of School Councils) January 4, 2023 7 - 9 PM

Was not able to attend this month's meeting, but here is a recap of the meeting:

**ASCA UPDATE** The Alberta School Councils' Association is the provincial organization for families on school council. For Phase Two of the Stand for Education campaign, ASCA is asking school councils to discuss parent/guardian input and generate a hopeful vision for public education in advance of the 2023 provincial election. The deadline to provide input is February 3.

### CAREGIVER EDUCATION SERIES: January

Alberta Health Services hosts a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, depression and technology, while teaching leadership skills, communication, resiliency and more. [Learn more](#)

### SCHOOL COUNCIL ENGAGEMENT GRANT

Alberta Education provides school councils with a \$500 School Council Engagement Grant for the school year. Those school councils interested in accessing funding must meet Alberta Education's School Council Engagement Grant Criteria, which essentially means opportunities that help build capacity and strengthen engagement. As there's a desire to pool funds, COSC Chair Lesley Williams and COSC Member Kendra Roemer are reaching out to prospective speakers to ascertain how much a speaker series or workshop would cost. In the meantime, they're asking school councils to notify them of their intent to pool funds by January 31.

### ANNUAL EDUCATION RESULTS REPORT 2021-22

Associate Superintendent Sandra Stoddard discussed the Annual Education Results Report 2021-22. The discussion outlined the assurance cycle at Elk Island Public

Schools (EIPS), highlighting key priority strategies and goals. The Report details what the Division is doing well and where it could improve. Report can be accessed on the EIPS website.

#### MENTAL HEALTH STRATEGIC PLAN: Attendance Initiative

Director of Specialized Supports Marcus Reed and Mental Health Advisor Mardi Hardt discussed the Mental Health Strategic Plan: Attendance Initiative. The conversation highlighted how attendance is critical to student success and has many myths and misconceptions, while being a complex and multi-faceted issue.

#### UPCOMING EVENTS AND IMPORTANT DATES

January 18 Secondary French Immersion information session

January 26 Advanced Placement information session

January 31 Second semester begins

February 1 2023-24 Returning Student Registration opens

February 1 2023-24 Kindergarten Registration opens

February 1 2023-24 New Student Registration opens

February 1 International Baccalaureate information session

#### **Admin Report, Helene Hewitt**

2023 January School Council DCE Fee Discussion

2023-24 Current Fee Schedule

All fees are unchanged except for the young authors conference. This has increased by \$10 to cover the cost of registration

#### Extracurricular Fees

Badminton \$10.00

Basketball \$10.00

Cross Country Running \$10.00

LEGO Robotics \$20.00

Running Club \$10.00

Volleyball \$10.00

#### Activity Fees

Field Trips - ECS \$100.00

Field Trips – Grade 1 \$85.00

Field Trips – Grade 2 \$85.00

Field Trips – Grade 3 \$85.00  
Field Trips – Grade 4 \$85.00  
Field Trips – Grade 5 \$85.00  
Field Trips – Grade 6 \$85.00  
Ski Trip – Sunridge Snowboard ticket, helmet, rentals, and bus \$47.25  
Ski Trip – Sunridge helmet and bus \$36.75  
Ski Trip – Sunridge ski ticket, helmet, rentals and bus \$47.2  
Ski Trip – Sunridge Bus Fee Only (no rental or lift ticket) \$5.25  
Swimming Lessons Adaptive \$100.00  
Swimming Lessons \$70.00  
Young Authors' Conference increased to \$30.00 from \$20.00  
WISEST Conference \$40.00

Lunch Supervision Fees  
Noon Supervision - ECS \$42.50  
Noon Supervision - Single \$85.00

Other Sales & Services (optional)  
Agenda \$4.50  
Yearbook \$21.00

Noon Supervision Fees  
Current Cost Breakdown of Noon Supervision for 2022-23  
Projected cost of 12 supervisors = \$50,489.49  
Possible fees from Grades 1 to 6 (562 x \$85.00) = \$47,719.00  
Possible fees from kindergarten (69 x \$42.50) = \$2,892.12  
Total potential fees collected if 100% pay = \$50,611.12  
Difference in collection vs. cost = \$121.63

Analysis: We anticipate a high collection rate, however, we know it will not be 100% therefore we believe our current noon supervision fees are reasonable and not too high or too low. We will not be requesting an increase in any fees other than Young Author's Conference We will send out a fee/field trip survey in the next Memo that will be open until end of February! Fill it out and tell your friends! We will draw a name to win a \$50

- Swimming Discussion:
  - Several families have reached out to me to share the challenges that paying for swimming lessons presents to them (having to carry a balance on credit cards or they cannot afford groceries) but also the challenge of saying that your child will stay at school when everyone leaves.
  - I wonder about the instructional time that is lost (travel there and back plus the lesson itself)

- Could we find other offerings instead of swimming next year or could we find a way to work with the pool to coordinate lessons after school through bussing at the school?
- Some discussion included the use of the compassion fund. Details will need to be sorted as to who can apply for use of the compassion fund and what are the criteria. It was expressed that applying the compassion fund was preferred to cancelling lessons, as scheduling lessons for any other time of day is difficult. This will be tabled to be discussed at next meeting, possibly after a survey about swimming is conducted. Other concerns that arose was kids changing in front of each other or parent volunteers.

#### Mid-point Review

- We want to celebrate all of the achievements that our community has accomplished
- Please read the Mid-Point Review!

#### Family Math Night:

- January 31, 2023
- Start time proposal was 5:00 - 5: 50 for K to Gr. 2 games then 6 to 6:50 for Gr. 3 to 6
- Two options:
  - prizes purchased by the school council and given at the end of the session by drawing names of families who attended. This is the option the meeting attendees opted for.
  - Parents RSVP attendance and we order them materials that go with games sponsored by school council (people cannot drop in)

#### Literacy & Numeracy Interventions at DCE

- We have Mrs. Robertson doing reading interventions with Gr. 1 and 2 since late October early November every day for 30 minutes
- Ms. Heidi providing 30 min sessions every day for 6 weeks for students in Gr. 2 and 3 and will switch to new groups for the same thing in a 2nd 6 week round

#### Upcoming Dates:

- Student led conferences on February 15 and 16
- Carnaval February 24

#### **Trustee Report, Trina Boymook**

- The Board held a Board Retreat on November 29 and 30 to work on our workplan, identify advocacy priorities and finalizing our Board Evaluation. Special attention will be given to monitoring progress being made with our COVID recovery plan, completing our 2022-23 public engagements work and the upcoming provincial election. Advocacy efforts will focus on curriculum, infrastructure needs, mental health and funding
- A summary of the Logos public engagements was presented for the Board's information, at the December 15 Board meeting. A recommendation to the Board is expected to come the March 16 Board meeting.
- The next public engagement session for French Immersion is tentatively scheduled for

## February 7

- EIPS's mental health pilot, with a focus on junior high, proposal was approved, and we will be receiving \$1.94 over 2 years.
- We have received news that Sherwood Heights will proceed through a design build and not a P3. The remaining of the design work will continue under Alberta Infrastructure. We remain hopeful that we will be able to manage the construction phase.
- Our request to access more of our operating reserves to cover the some of the costs to address Salisbury Composite storm water drainage issue has been approved by the minister and the funds have been transferred into our Capital reserves.
- Board held a special meeting on January 5 approve allocation of contingency funds (\$1.68M) and reallocation of dollars that have been declared surplus for their intended purpose (\$1.78M). The \$3.46M will go towards emergent items, complete additional work and projects that is required to be completed this year, increase in early learning supports and purchase to prepare for the change to Windows 11. As well, \$902K is being allocated to schools. Each school will receive \$10K and per student allocation model will be used for distributing the remaining funds. The school will be required to expend the dollars in this year.
- Reregistration Process will begin February 1 to February 28. There is five schools with close boundaries for the 2023-24 school year. Ardrossan Elementary, Ardrossan Junior/Senior, Davidson Creek, James Mowatt and SouthPointe. Those that are planning on registering to a non-designated school and alternative program must do so through the month of February.

Meeting adjourned at 7:54 PM