



DCE SCHOOL COUNCIL MEETING MINUTES JANUARY 21 2025

Parent Council Executive Members:

Lynn Walker, Chair
Karli Butler, Vice Chair
Kari Halter, Communications Liaison
Leah Whyte, Secretary
Candice Abraham & Kari Halter, Wellness Committee

Guests and DCE School Representatives:

Helene Hewitt, Principal
Jay Robertson Vice Principal
Jenn & Stacy, Teacher Representatives
Julia, Mental Health Capacity Builder

Public Trustee: Trina Boymook

Guests: None

Parent Representatives: We had 20 parent representatives in attendance

DCE School Council Meeting Minutes

Call To Order: 6:04 PM

Treaty 6 Land Acknowledgement

- Read by Chair

Call for Agenda Topics Next Meeting

- Consider a movie night or dance in April, add to February 18, 2025 agenda

Approval of Agenda

- Motion: Karli
- Seconded: Melissa
- Passed

Approval of Minutes

October 15, 2024

- Motion: Kari
- Seconded: Candace
- Passed

November 19, 2024

- Motion: Kim
- Seconded: Andrea
- Passed



Mental Health Capacity Builder – Julia

Council, parents and staff participated in a sharing circle, shared what they were grateful for and gave one word answers on how the school community made them feel.

DCE is the flagship school for restorative practices, including having a staff member as the mental health capacity builder.

Julia is now splitting her time with another school and will be at DCE every second week and continuing to work with students and staff on understanding our brains.

Different approaches for different levels:

- K-Gr 3 Emotional Management;
- Div 1: Self-awareness and emotional literacy;
- Grade 3 “The Worry Woos”

School Trustee Report – Trina Boymook

In preparation for the upcoming Trustee election the Board approved to require a criminal record check to be included with candidates’ nomination papers at the December 19 Board at meeting.

Also, at this meeting the Board approved a new calendar that will include early dismissal every Wednesday. This will come into effect September 2025/26 school year.

The Board approved a new name for the replacement school that is being built on Sherwood Heights. The new name is Forrest Grove and will provide an opportunity for two school communities to define their new identity.

The Board approved the school fee parameters that allow fees to be increase up to 2%. Exceptions may be provided upon review and approval of senior administration. Re-registration will begin in February where kindergarten will open on February 1 and go until the start of the year and re registration will begin February 10-24, 2025. If you are hoping to attend a school of choice or program of choice, please register during this time period. The following schools have closed boundaries for the upcoming school year.

- Davidson Creek Elementary
- École Campbelltown
- Salisbury Composite High – closed only to non-resident students
- Sherwood Heights Junior High

January 29 we will be holding our next FI and Lakeland Ridge Senior High attendance boundary transition engagement session to review the feedback received, provide in formation and seek feedback on a draft transition plan. The engagement session will be a drop in format starting at 5:30 – 7:30 in Sal’s gym.

Wellness Committee Update– Candice Abraham / Kari Halter

Dates are figured out for pink shirt day (buttons). Discussions were had last year to do buttons instead of t-shirts, easier logistically, more cost effective and a number of parents had multiple pink shirts. Drawings were picked from Division 1 and 2 and one button was chosen from each division. Orders can now be made online through the hot lunch portal and parents can opt which button to purchase and quantity.

- Feb 21 picked up
- Feb 24 hand out
- Feb 26 Pink Shirt Day



**Administration Report – Helene Hewitt
2025 DCE School Council Fee Discussion**

Fee Name & Description	Potential fee 2025-26	Current Fee
Extracurricular Fees		
Badminton	\$10	\$10
Basketball	\$10	\$10
Cross Country Running	\$0	\$10
LEGO Robotics	\$20	\$20
Running Club	\$0	\$10
Track Team* will put 3 running related fees in one group	\$50	\$30
Volleyball	\$20	\$20
Activity Fees		
Field Trips - ECS	\$100	\$100
Field Trips – Grade 1	\$85	\$85
Field Trips – Grade 2	\$85	\$85
Field Trips – Grade 3	\$85	\$85
Field Trips – Grade 4	\$85	\$85
Field Trips – Grade 5	\$85	\$85
Field Trips – Grade 6	\$85	\$85
Ski/Snowboard Trip (Gr. 4-6)* increase already active	\$52	\$46
Swimming Lessons	\$76.5	\$75
Young Authors’ Conference (a few students attend on a weekend)	\$30	\$30
WISEST Conference (a few Gr. 6 girls attend)	\$40	\$40
Lunch Supervision Fees		
Noon Supervision - ECS	\$48	\$48
Noon Supervision - Single	\$95	\$95
Other Sales & Services (optional)		
Agenda *central currently negotiating with vendor	\$5?	\$4.5
Yearbook	\$14	\$14

Noon Supervision Fees

Projected Cost Breakdown of Noon Supervision for 2024-25 if 100% fees are collected

Projected cost of 13.5 supervisors	= \$58,573.32
Possible fees from Grades 1 to 6 (594 x \$95.00)	= \$56,510.75
Possible fees from kindergarten (72 x \$48.00)	= \$3,456.00
Total potential fees collected if 100% pay	= \$59,966.75
Difference in collection vs. cost	= surplus of \$1393.43

Projected Cost Breakdown of Noon Supervision for 2024-25 if 92% of fees are collected

Projected cost of 13.5 supervisors	= \$58,573.32
Fees from Grades 1 to 6 at 92% collection	= \$51,915.60
Fees from kindergarten at 92% collection	= \$3,179.52
Total fees collected if 92% pay	= \$55,095.12
Difference in collection vs. cost	= deficit of \$3,478.20

Analysis:

We currently cover noon supervisor absences (illness, vacation, etc.) internally such as having another staff member (EA or administration) fill in. This means that we are not paying the noon supervisor salary



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on the days they are away. This allows us to break even so that we don't anticipate having much of a deficit.

We anticipate a high collection rate, however, we know it will not be 100% therefore we believe our current noon supervision fees are reasonable and not too high or too low. We will not be requesting an increase in noon supervision fees.

Fee Survey

- Will come out this Friday
- <https://forms.gle/wyita6PD54HY62Fn6>
- We will share survey themes at February meeting and in the Memo after Feb 15
- We will do a draw for a Sobey's gift card of \$50 for people who fill out the survey and enter the draw

Family Math Night:

- Tuesday, January 28, 2025
- 5:30 to 6:30 p.m.
- Teachers will set up math games all around the school with a younger version and older version
- When you visit a room and play the game you earn a raffle ticket
- You can enter your tickets into the basket draw boxes (all in one or spread them out!)
- We will draw names of winning tickets at the end of the evening over the intercom

Celebrations

- We are thrilled about the new calendar!
- We are pleased to share that our student absenteeism rate is lower than the division average! Go, DCE!
- We are almost finished with our 2nd round of literacy/numeracy screeners. We are looking forward to seeing our latest data
- Our team was invited to present at the Collaborative Response Retreat in May
- Track team is getting ready to compete

Upcoming Dates:

- Parent/Student/Teacher interviews on February 3 and 4
- Gr. 6 Assembly this Friday afternoon Div 1 assembly at 12:55 p.m., Div 2 at 1:27 p.m.
- PJ & stuffy day on Friday as well

Next meeting scheduled for Tuesday, February 18, 2025 at 6:00pm to 7:30pm

Meeting adjourned at 7:52pm